

DEVELOPMENTAL DISABILITIES SUPPORTS DIVISION (DDSD)

DIRECTOR'S RELEASE (DR)

EFFECTIVE DATE: August 30, 2013

Signature Date:	August 30, 2013
FROM:	<i>Signature on File</i> _____ Cathy Stevenson, DDSD Director
TO:	All Developmental Disability Waiver Service Providers
SUBJECT:	Update to DDW Standards, Policy and Procedures

I. SUMMARY:

This Director's Release provides guidance regarding updates to existing policy and procedure, as well as the 2012 DD Waiver Standards.

II. SPECIFIC SECTION OF THE REQUIREMENTS AFFECTED BY THIS RELEASE:

- A. 2012 DD Waiver Standards, Chapter 7, Customized In-Home Supports.
- B. 2012 DD Waiver Standards, Chapter 12, Living Supports- Supported Living.
- C. 2012 DD Waiver Standards, Staff Requirements, All Applicable Chapters
- D. 2012 DD Waiver Standards, Chapter 19, Respite

III. Requirement Amendment(s) or Clarifications:

A. The following clarifications are being made to the 2012 DD Waiver Standards for Customized In-Home Supports:

1. Individuals receiving Customized In-Home Supports have the flexibility to move money between the amounts allocated for Customized In-Home Supports and day services in the base budget section of their DD Waiver budget. Funding within the base budget may be transferred between Customized In-Home Supports, Customized Community Supports and Employment.
2. As approved in the DD Waiver by the Centers of Medicaid and Medicare (CMS), legal guardians, relatives or natural family members that meet the DDSD requirements and are approved, may be paid for providing Customized In-Home Supports. However, the spouse of the individual receiving this service may not be paid to provide this service.

B. Clarification regarding Supported Living requirements:

1. There is no longer a requirement that a minimum of 340 hours a month of paid services must be documented, in order to receive Support Living.

C. Clarification regarding the requirement effective January 1, 2013, that Direct Support Personnel (DSP) must have a high school diploma or GED for applicable services:

1. Direct Support Personnel (DSP) hired prior to January 1, 2013, who do not have a GED or high school diploma are exempt from this requirement, even if they change the agencies they work for.

D. Clarification regarding requirements for individuals who provide Respite:

1. Individuals who provide Respite are not required to have a High School Diploma or GED.

REFERENCES

Developmental Disabilities Home and Community-Based (1915c) Waiver
2012 DD Waiver Standards
8.314.5 NMAC